

Policy & Procedure Statement regarding Membership Status
Adopted by the board April 11, 2011

Policy Statement: No one shall be denied membership in Congregation Beth Israel due to financial hardship.

Policy Statement: Financial and personal information shared with the Treasurer are to be held in the strictest confidence.

Policy Statement: Member in Good Standing.

A member in good standing is one current in the payment of dues, assessments or other fees to the congregation pursuant to the Bylaws, paragraph 2.11. A member in good standing may serve on committees of the congregation, vote for directors at the annual meeting, or serve on the board of directors.

The converse is also true: one who is not current in the payment of dues may not serve on committees of the congregation, vote at the annual meeting, or serve on the board of directors.

Procedure: Following up on Dues Pledge Form

Following the high holidays, the Treasurer will make telephone calls to those individuals who have not yet returned the dues pledge form inquiring whether they are intending to continue their membership in the Congregation. If yes, they will be instructed the form or a payment plan needs to be determined within 30 days. If not, a letter will be sent indicating that by their lack of action, the matter will be referred to the Board of Directors and a letter will be sent confirming the termination of their membership.

Procedure: Notifying Members of Non-Payment of Dues.

Each year by December 31, the Treasurer will review the membership list for any member(s) who are in arrears for payment of dues. The Treasurer or another officer of the Board will make calls to the individual(s) encouraging them to continue their membership in the congregation and work with them if changes are needed due to financial hardship. If, at the end of 90 days following this phone conversation, no attempt has been made to resume payment of dues, the names shall be reported to the Board. The Board will then authorize the President and Treasurer to send a letter indicating termination of membership for nonpayment of dues will occur effective 30 days from the date of the letter.