

# **Congregation Beth Israel Bellingham Safety and Security Committee Charter**

*Approved by Board 3/11/25  
on website*

**Name:**     **Safety and Security Committee**

**Purpose:** The mission of the Safety and Security Committee is to provide for the safety and security of all members, staff, and visitors while on the campus of Congregation Beth Israel.

## **Role and Responsibilities:**

1. Respond to CBI Board requests to draft policies and/or procedures as needed to improve security, safety of the CBI community.
2. Develop and update, as needed, a sustainable committee structure for membership and chair/s.
3. Apply and administer grants as available to improve overall security.
4. Maintain a supervisory relationship with our security provider.
5. Foster relationships with other partner agencies like Bellingham Fire Department, South Whatcom Fire Authority, Sheriff Department, Bellingham Police Department, F.B.I. and others as identified.
6. Ensure adequate safety and security training.
7. Prepare expected security needs with the treasurer to create a security budget.

**Appointment of Chair:** Committee members and the Executive Committee recommends; CBI Board approves. Co-chairs as needed.

## **Members:**

- **Required**
  - A CBI member in good standing.
- **Desirable**
  - Professional leadership experience
  - Grant application and administration experience.
  - Law enforcement or security services, fire department, or health care experience
  - Computer programing, database security, communications security experience
  - Target number of members: 6-8

## **Term Limits:**

- **Members:** No term limits for members. All new members must be approved by the committee.
- **Chair term:** No more than 4 years with flexibility based on approval of the committee members and the CBI Board

**Budget:** Budget is approved by the CBI Board to cover security services, training, other items as identified and other money received from outside sources.

**Meeting Frequency:** Monthly depending on need but not fewer than quarterly.

**Reporting and Accountability:** Reports to the Board. All projects and recommendations must be approved by the Board.